



Fairways of Sherrill Park

Board of Directors Meeting Agenda

Thursday, August 23, 2018

Richardson Police Substation, 2003 Renner Road, Richardson, TX 75082

7:00 PM - Call to Order – Determination of Quorum

7:01 PM – Insurance presentation:

Michelle Warden, Scarbrough Medlin & Associates

Scarbrough Medlin & Associates is the HOA's new insurance agency; Michelle will cover key points in the HOA's coverage packages.

Visitors Session

- *The Board invites Visitors to address the Board on any topic. Each Visitors' remarks should be limited to 5 minutes. The board may or may not address remarks during the meeting; or they may be placed on a future agenda or addressed by some other form of response.*

Board Business Meeting

During the board's business session, Visitors are requested to refrain from comments or remarks during the Board business session. The Board may solicit input from Visitors during the business portion of the meeting.

Are Agenda Modifications requested?

Review/Approve Minutes of the July 2018 Board Meeting

Board Officer Reports, followed by Committee Chairs

- President -
- Treasurer -
- Other Officers as requested

Old business:

- Beautification Committee update on landscaping proposals

New business:

- TBD

Visitor Questions

- *In addition to the opening Visitors Session, a few extra minutes will be allocated to visitor questions relating to items reviewed in the first part of the board meeting, such as a question on the financial statement or a committee report.*

Executive (Closed) Session; if needed

- Discuss certain legal matters
- Discuss certain privacy policies
- Review the A/R Aging list and discuss the three significantly delinquent resident assessments and next steps for legal action
- Discuss other matters as appropriate for the Executive Session

Reconvene into Regular Session

- Board reconvenes into open session; take action, if any, on Executive Session matters.

Adjournment



Fairways of Sherrill Park

Board of Directors Meeting Minutes

Thursday, August 23, 2018

Richardson Police Substation, 2003 Renner Road, Richardson, TX 75082

7:00 PM – Call to Order – Determination of Quorum

- Board Members Present: Kip Balsley, John Fritsche, Grace Laster, Lynn Livingston, Daniel Schlieter, and Tony Wanat
- Call to Order at 7:01 PM with quorum

7:01 PM – Insurance Presentation:

- Michelle Warden, Scarbrough Medlin & Associates, gave the insurance presentation.
- Scarbrough Medlin & Associates is the HOA's new insurance agency.
- Michelle covered key points in the HOA's coverage packages.

Visitors Session

- There was no significant visitor discussion.

Board Business Meeting

Agenda Modifications Requested

- Mr. Fritsche added to the committee reports.

Review/Approve Minutes of the May 2018 and June 2018 Board Meetings

- The July 2018 Minutes were not ready for the meeting and will be reviewed at the next meeting

Board Officer Reports

President:

- None.

Vice President:

- None.

Treasurer:

- The Treasurer commented on the budget noting that water (line 5305) will likely be an unfavorable item due to rate increase and hot/dry weather.

Secretary:

- None.

Committee Reports

- Activity Committee Report: See attached report. National Night Out (NNO) preparations have started and the committee is looking for volunteers.
- Architectural Control Committee: The ACC gave a verbal update (the report was submitted just prior to the meeting).
- Beautification Committee: See attached report. See old business below.
- Finance Committee: No report.
- Homeowner's Advocacy Committee: No report.
- Nominating Committee: No report.
- Playground Committee: No report.
- Website Committee: No report.
- Welcome Committee: See attached report.



Fairways of Sherrill Park

Old business:

- Beautification Committee Update on Landscaping Proposals: The committee will review proposals and return to the board with recommendations. The committee will meet with Feldman Design Services and renegotiate for phased services.

New business:

- None.

Visitor Questions

- No visitor questions.

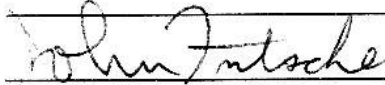
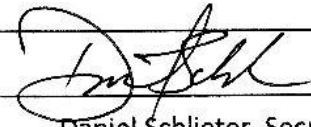
Executive (Closed) Session

- The board discussed legal matters.
- The board discussed privacy policies.
- The board reviewed the A/R Aging list and discussed three significant delinquent resident assessments with respect to next actions.

10:30 PM – Reconvene into Regular Session

Adjournment

- Mr. Livingston motioned to adjourn. Mr. Wanat seconded.
- The meeting was adjourned at 10:30pm.

	
10/18/18	10/18/2018
John Fritsche, President	Daniel Schlieter, Secretary
Date	Date



Fairways of Sherrill Park

Activities Committee Report for August 2018

Committee Name: Activities

Committee Chair: Barb Claycomb

Committee members: Natalie Fritsche, Charisse Phemister

Report Date: August 21, 2018

Activity Report

- Attended the City of Richardson National Night Out planning event on August 7.

Requested Action Items

Request approval of \$3,000 for National Night Out (food and activities).

- Still in the planning process but we will grill out this year. (Michael Krantz and Phil Claycomb) have volunteered to help.
- Activities to include corn hole, badminton, hula hoops, face painting and others. Considering bounce house but need to evaluate cost and supervision.
- Meat and beverages will be provided by HOA. Residents will be asked to bring side dishes. Looking at option for dessert. I had hoped for an ice cream truck but they are booked for 2018 will try for 2019.

Fairways of Sherrill Park

Beautification Committee Report for August 2018

Committee Name: Beautification Committee

Committee Chair: Lynn Livingston

Committee members: Kip Balsley, Sheryl Dufrane, Rayka Robrecht, Tony Wanat

Report Date: 21 August 2018

Activity Report

- Received a proposal from Feldman Design Studios to provide Master Planning and Phase I landscape design and construction document services

Requested Action Items

- Authorization to negotiate an agreement with Feldman for phased services:
 - Phase I (Primrose Park Screen Wall) Design and Construction Documents
 - Long Term Neighborhood Enhancement Plan
 - Tree re-planting plan (requires tree survey)



Welcome Team Report August 2018

Committee Name: Welcome Team

Committee Chair: Traci Ahangarzadeh

Committee members: Kathryn Balley, Robin Delcambre, Suzanne Delcambre, Michael Krantz, Grace Laster, Vu Nguyen, Susie Parker, Charisse Phemister, Cabrini Scott, Fabienne Sinnreich, Kaori Tong, and Jenna Walsh.

Report Date: August 23, 2018

Activity Report

New neighbors greeted:

None since July 2018 report

New neighbors to greet:

- 1810 Waterford Ln (Owner): Major renovations going on before visit
- 3208 Westbury Ln (Owner): Visit scheduled August 25, 2018
- 2809 Wyndham Ln (Owner)
- 2004 Primrose Dr (Owner)

Realty Information:

- Currently for **Sale**:
 - 1809 Waterford Ln (251*)
 - 2102 Bluebonnet Ln (165)
 - 2903 Wyndham Ln (53)
 - 1820 Weanne Dr (38)
 - 3312 Wyndmere Dr (5)

(*) number of days address listed on Realtor.com

Requested Action Items

The Welcome Team would like to request permission to use the FOSP logo on our Introduction Letter to new owners/lessees sent out to introduce ourselves, welcome them, provide a point of contact, and visit request. (Please find Introduction Letter attached.) This will help the new owners recognize our HOA affiliation.

The Welcome Team Chair requests advisement from the Board regarding information discussed during the June 2018 HOA Board meeting with respect to our newly implemented procedures for contacting new owners/lessees.